

Date: Monday 4th September 2017
Time: 5.30 - 7.30 (light refreshments provided on arrival)
Location: Nottingham Trent University, Room 025, The Pavilion Building, Clifton Campus (Building No 5 on the [Clifton campus map](#)).

Member Attendees	Organisation	Attendance	Parking Space Reservation
Melanie Ulyatt	One to One Services	Confirmed	Y121MEL
Professor Edward Peck	Nottingham Trent University	Confirmed	-
Allen Graham	Rushcliffe Borough Council	Confirmed	FL11 NPN
Cllr Sam Webster	Nottingham City Council	Confirmed	FT15 BWJ
Joe Battye	Derbyshire County Council	Confirmed	YH57 FLD
Ian Greenaway	MTM Labels	Confirmed	FL17 NGU
Charlotte Potter (for David Hughes) EMAAN	Highways England	Confirmed	KS65 ZLY
Dr Darren Clark	Medilink East Midlands	Confirmed	WP61 WWE
Alan Smith	Derby City Council	Confirmed	J666 APL
Nicola Mc Coy-Brown	Nottinghamshire County Council	Confirmed	FV09 LHT
David Ralph	D2N2 LEP	Confirmed	K12 KOJ
Dawn Ward	Burton & South Derbyshire College	Apologies	N/A
Martin Rigley	N2 SEB	Apologies	N/A
David Hughes	EMAAN	Apologies	N/A
Diane Beresford	East Midlands Chamber of Commerce	Confirmed	FX15 ULG
Phil Crompton	Trent Academies Group	Confirmed	YB12 JBO
Graham Mullholland	D2 SEB		
Cllr Butler	Ashfield District Council (N2)		
Richard Blackmore	CBI		
TBA	DWP		

Other Attendees:

Nikki Jenkins	Nottingham City Council	Confirmed	BK61 HZJ
Matt Wheatley	D2N2 LEP	Confirmed	DX58 0ZW
Katrina Woodward	D2N2 LEP	Confirmed	FJ15 XFE
Adam Jeffery	Consultants	Confirmed	KL08 WZT
David Kirkham	Consultants	Confirmed	As above
Andrew King (for Dawn)	West Nottinghamshire College	Confirmed	EX06 UDT

Agenda

1	Introductions and Review Terms of Reference Review Priorities and LEP Commitment	15 mins 20 mins	Terms of reference and Priorities presentation already circulated.
2	Funding Employment and Skills Provision in D2N2 Consultants to Present their Findings of the Review of Current ESF Provision in D2N2	15 mins 35 mins	Skills paper (funding section). Executive Summary of the Report to be circulated at the meeting.
3	Institutes of Technology - Overview of the Opportunity and Process	15 mins	Skills paper (IoT section)
4	Area Based Review – D2N2 Report and Legacy Group	10 mins	Skills paper (ABR section with link to report published on 3 rd August). Verbal update to be provided on legacy group
5	AOB and Close	10 mins	